

MLA Style Guide

General Guidelines:

- Double space the text and use a 12 pt font that is legible (like Times New Roman).
- Leave only one space after periods (it used to be 2).
- Margins should be 1 inch all around.
- Paragraph indents should be .5" from the left margin. Use the tab key instead of the space bar.
- Page numbers go in the upper right-hand corner -- .5" from the top and flush with the right margin. The page number should include your last name and then the page. Create a header to do this.
- Do not make a title page unless your teacher requests one.
- In the upper left-hand corner of the first page, list your name, your instructor's name, the course, and the date. Double space these.
- Center the title but do NOT underline, italicize, or put quotation marks around it. Capitalize it like you would any title.

The second page of this guide shows an example of the first page of an MLA style paper.